

Telecom Credit Notification

Date: [Insert Date]

To,

[Customer's Name]
[Customer's Address]
[City, State, Zip Code]

Dear [Customer's Name],

We are pleased to inform you that a credit has been applied to your account for the following services:

- Service Description: [Description]
- Credit Amount: \$[Amount]
- Invoice Number: [Invoice Number]
- Date of Service: [Date]

This credit is being issued due to [reason for credit, e.g., overcharge, service issue, etc.]. We appreciate your understanding and valuable business.

If you have any questions regarding this credit or your account, please feel free to contact our customer service at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing [Your Company Name].

Sincerely,

[Your Name]
[Your Position]
[Your Company Name]
[Company Contact Information]