

Confirmation Request for Telecom Deposit Refund

[Your Full Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Telecom Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Team/Specific Person's Name],

I hope this message finds you well. I am writing to formally request confirmation regarding the refund of my security deposit associated with account number [Your Account Number].

My deposit of [Deposit Amount] was made on [Date of Deposit]. As my services have been terminated, I would like to inquire about the status of my refund. Please confirm the expected date of the refund transfer and any further information needed from my side to expedite this process.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Full Name]