

Request for Expedited Refund of Deposit

Date: [Insert Date]

To,
Customer Service Department
[Telecom Company Name]
[Company Address]
[City, State, Zip Code]

Dear Customer Service Team,

I hope this message finds you well. I am writing to formally request an expedited refund of my deposit amounting to [Insert Amount], which I paid on [Insert Date of Deposit] for my account [Insert Account Number].

Due to [briefly explain your reason, e.g., financial hardship, urgent expenses], the timely return of this deposit would greatly assist me. It has been [insert duration since deposit was made], and I would appreciate your prompt attention to this matter.

Please let me know if there's any further information or documentation required to process my request. I look forward to your swift response and hope for a favorable outcome.

Thank you for your consideration.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]