

To,

Customer Service Department
[Telecom Company Name]
[Company Address]
[City, State, Zip Code]

Date: [Current Date]

Subject: Grievance Regarding Unresolved Service Outage

Dear Sir/Madam,

I am writing to formally lodge a grievance regarding the persistent service outage that I have been experiencing with my telecom connection (Account Number: [Your Account Number]) since [Date of Outage]. Despite repeated calls and complaints to your customer service, the issue remains unresolved.

The service outage has significantly impacted my daily activities, including [mention any specific inconveniences caused, e.g., inability to work from home, lack of communication, etc.]. I had expected prompt resolution but am disappointed with the lack of effective communication and action from your side.

I request immediate attention to my complaint and a prompt resolution to restore the service. Additionally, I would appreciate a follow-up on the progress of my grievance.

Thank you for your attention to this matter. I look forward to your swift response.

Sincerely,
[Your Name]
[Your Address]
[City, State, Zip Code]
[Your Phone Number]
[Your Email Address]