

Letter of Petition for Particulars on Telecom Services

Date: [Insert Date]

To,

[Recipient Name]

[Recipient Position]

[Company Name]

[Company Address Line 1]

[Company Address Line 2]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request specific particulars regarding the telecommunication services provided by [Company Name]. As a customer (Account No: [Your Account Number]), I believe it is important to understand the details pertaining to the services offered, including but not limited to:

- Service Plan Details
- Pricing Information
- Contractual Obligations
- Data Usage Limits
- Customer Service Procedures

Understanding these particulars will help me make informed decisions regarding my telecommunications needs. I kindly ask for your cooperation in providing the above information at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address Line 1]

[Your Address Line 2]

[City, State, Zip Code]

[Your Email Address]

[Your Phone Number]