

Letter of Appeal for Assistance

Date: [Insert Date]

To: [Telecom Service Provider's Name]

Address: [Telecom Service Provider's Address]

Dear [Recipient's Name],

I hope this letter finds you well. I am writing to formally appeal for assistance regarding the telecom service items that I have not yet received, which were scheduled for delivery on [Insert Delivery Date].

My account number is [Insert Account Number], and the items in question include [List the items, e.g., modem, router, etc.]. I have made multiple attempts to resolve this issue through your customer service channels, but unfortunately, I have yet to receive a satisfactory response or resolution.

This delay has affected my connectivity and overall satisfaction with your services, and I kindly request your urgent attention to expedite the delivery of these items or provide an update on their status.

Thank you for your understanding and support. I look forward to your prompt response.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]