

Freelance Contract Termination Letter

Date: [Insert Date]

[Freelancer's Name]
[Freelancer's Address]
[City, State, Zip Code]
[Email Address]

[Client's Name]
[Client's Company]
[Client's Address]
[City, State, Zip Code]

Dear [Client's Name],

I hope this message finds you well. I am writing to formally notify you of the termination of our freelance contract dated [Insert Contract Date], regarding the project titled "[Insert Project Title]." As of [Insert Completion Date], I am pleased to confirm that all project deliverables have been completed to your satisfaction.

As per the terms of our agreement, the project is now considered complete, and I will no longer be providing services related to this project. I appreciate the opportunity to work with you and look forward to any potential collaboration in the future.

If there are any final details or paperwork required, please let me know, and I will be happy to assist.

Thank you for your understanding.

Sincerely,
[Freelancer's Name]