

# Freelance Contract Termination Letter

Date: [Insert Date]

To: [Freelancer's Name]

[Freelancer's Address]

Dear [Freelancer's Name],

I hope this message finds you well. I am writing to formally terminate our freelance contract dated [Insert Contract Date] due to health issues that have recently arisen. After careful consideration, I have come to the conclusion that I am unable to continue with our project as initially planned.

I appreciate the effort and commitment you have put into the project thus far. Your contributions have been invaluable, and it is with great regret that I need to take this step.

As per the terms of our agreement, I will ensure that all outstanding payments for completed work up to this date are settled promptly. Please send any final invoices to my email address at [Insert Your Email].

I hope you understand my situation, and I wish you all the best in your future endeavors. Thank you for your understanding.

Sincerely,

[Your Name]

[Your Address]

[Your Email]

[Your Phone Number]