

Appointment Notification

Dear [Customer Name],

We are pleased to inform you that your telecom installation has been scheduled as follows:

Date: [Appointment Date]

Time: [Appointment Time]

Location: [Installation Address]

Please ensure that someone is available at the address during the scheduled time. If you need to reschedule, feel free to contact us at [Contact Number] or [Email Address].

Thank you for choosing our services.

Best regards,

[Your Company Name]

[Your Company Contact Information]