

Termination Confirmation for Expired Telecom Service Agreement

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

We are writing to confirm the termination of our telecom service agreement that expired on [Insert Expiration Date]. As per our previous communications, we would like to formally acknowledge the cessation of all services associated with this agreement.

We appreciate the services provided during the term of our agreement and thank you for your support.

If there are any final statements or actions required from our side, please do not hesitate to reach out.

Thank you for your attention to this matter.

Sincerely,

[Your Name]

[Your Position, if applicable]