

Telecom Service Qualification Verification

Date: [Insert Date]

[Your Name]

[Your Position]

[Your Company]

[Company Address]

[City, State, ZIP Code]

[Recipient Name]

[Recipient Position]

[Recipient Company]

[Recipient Address]

[City, State, ZIP Code]

Dear [Recipient Name],

Subject: Verification of Telecom Service Qualification

We are conducting a verification process concerning the qualification of telecom services provided by your company. This is to ensure compliance with our standards and to facilitate ongoing service coordination.

We kindly request the following information to proceed with the verification:

- Service Provider License Details
- Service Performance Metrics for the past year
- Customer Service and Support Structure

Please provide the requested documentation by [Insert Deadline]. If you have any questions or need further clarification, do not hesitate to contact me directly at [Your Phone Number] or [Your Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Your Company]