Telecom Equipment Delivery Schedule

Date: [Insert Date]				
To: [Recipient Name]				
[Recipient Title]				
[Company Name]				
[Company Address]				
Dear [Recipient Name	e],			
We are pleased to infoordered. Below are the Delivery Sche	e details of		chedule for the teleco	om equipment you
Item Description	Quantity	Delivery Date	Delivery Location	
[Item 1 Description]	[Quantity]	[Delivery Date]	[Delivery Location]	
[Item 2 Description]	[Quantity]	[Delivery Date]	[Delivery Location]	
If you have any questions or require further information, please do not hesitate to contact us a [Your Contact Information]. Thank you for your business!				
Sincerely,				
[Your Name]				
[Your Title]				
[Your Company]				
[Your Contact Information]				