

Subject: Unresolved Billing Address Issues

Dear [Customer Service Team/Manager],

I hope this message finds you well. I am writing to bring to your attention an ongoing issue regarding my billing address that remains unresolved.

My account details are as follows:

- Account Holder Name: [Your Name]
- Account Number: [Your Account Number]
- Billing Address: [Current Billing Address]

Despite multiple attempts to update my billing address to [New Billing Address], I have noticed that my statements continue to reflect the old address. This has caused confusion and concern on my part.

I would greatly appreciate your assistance in rectifying this issue at your earliest convenience. Please confirm the update has been made and let me know if you require any further information from my side.

Thank you for your prompt attention to this matter. I look forward to your swift response.

Sincerely,

[Your Name]

[Your Contact Information]