

Billing Address Confirmation Inquiry

[Your Name]
[Your Address]
[City, State, Zip Code]
[Email Address]
[Phone Number]
[Date]

[Recipient Name]
[Telecom Company Name]
[Company Address]
[City, State, Zip Code]

Dear [Recipient Name],

I hope this message finds you well. I am writing to inquire about the confirmation of my billing address associated with my account (Account Number: [Your Account Number]).

Currently, my billing address is listed as follows:

[Your Current Billing Address]
[City, State, Zip Code]

If there are any discrepancies or if further information is required to ensure accuracy, please let me know at your earliest convenience.

Thank you for your attention to this matter. I look forward to your prompt response.

Sincerely,

[Your Name]