

# Unauthorized Charges Dispute

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Phone Number]

[Your Email Address]

[Telecom Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Customer Service Team/Specific Department],

I am writing to dispute unauthorized charges that have appeared on my recent billing statement dated [insert statement date]. Upon reviewing my bill, I noticed the following charges that I did not authorize:

- [Description of Unauthorized Charge 1] - [Amount]
- [Description of Unauthorized Charge 2] - [Amount]
- [Description of Unauthorized Charge 3] - [Amount]

I believe these charges are incorrect as I did not consent to any of these services. I kindly ask you to investigate these charges and provide a resolution. Attached are copies of my billing statement along with documentation related to my account for your reference.

Please confirm receipt of this letter and inform me of the steps that will be taken to rectify this situation. I appreciate your attention to this matter and look forward to your prompt response.

Sincerely,

[Your Signature (if sending a hard copy)]

[Your Printed Name]