

Service Interruption Notice

Date: [Insert Date]

Dear Valued Customer,

We hope this message finds you well. We are writing to inform you of an upcoming interruption to your telecom services due to essential maintenance work.

Interruption Details:

- **Date of Interruption:** [Insert Date]
- **Time:** [Insert Start Time] to [Insert End Time]
- **Services Affected:** [Insert Services]

We understand the inconvenience this may cause and appreciate your understanding as we work to enhance our service capabilities. Rest assured, we are committed to restoring your services as quickly as possible.

If you have any questions or require further assistance, please do not hesitate to contact our customer service team at [Insert Phone Number] or [Insert Email Address].

Thank you for your continued support.

Sincerely,

[Your Company Name]

[Your Company Address]

[Your Company Contact Information]