

# Telecom Invoice Duplication Complaint

[Your Name]

[Your Address]

[City, State, ZIP Code]

[Email Address]

[Phone Number]

[Date]

Customer Service Department

[Telecom Company Name]

[Company Address]

[City, State, ZIP Code]

Dear Customer Service,

I am writing to formally complain regarding the duplication of my recent invoice (Invoice Number: [XXXXXXX]) dated [Invoice Date]. I noticed that I have been billed twice for the same services. This error has prompted me to request an immediate review of my account.

Details of the duplicate invoice are as follows:

- Invoice Number: [XXXXXXX]
- Billing Period: [Billing Period]
- Amount Charged: [Amount]

I would appreciate it if you could rectify this issue at your earliest convenience and provide confirmation of the correction. Furthermore, I request that any necessary adjustments be made to my future bill to prevent this from happening again.

Thank you for your prompt attention to this matter. I look forward to hearing back from you soon.

Sincerely,

[Your Name]