

# Formal Complaint for Compensation

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

Customer Service Department

[Telecom Company Name]

[Company Address]

[City, State, Zip Code]

Dear Sir/Madam,

I am writing to formally lodge a complaint regarding the recent interruption of service that I experienced as a customer of [Telecom Company Name]. My account number is [Your Account Number].

On [Date of Interruption], I encountered a significant disruption in my telecommunication services for approximately [Duration of Disruption]. This interruption adversely affected my daily activities, including [briefly describe how it impacted you, e.g., work, communication, etc.].

As a loyal customer, I was disappointed with the lack of prior notice regarding this service interruption and the inconvenience it caused. In accordance with your company's policy on service disruptions, I am requesting compensation for the time during which my service was unavailable.

I look forward to your prompt response to this matter, and I trust that [Telecom Company Name] will address this issue professionally. I am hopeful that we can resolve this issue amicably.

Thank you for your attention to this matter.

Sincerely,

[Your Name]