

# Demand for Refund

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Recipient Name]

[Company Name]

[Company Address]

[City, State, Zip Code]

Dear [Recipient Name],

I am writing to formally request a refund due to the unavailability of telecom services associated with my account ([Your Account Number]) from [Start Date] to [End Date]. During this period, I experienced consistent disruptions that rendered the service unusable.

As per your service agreement, I believe I am entitled to a refund for the period in which the services were unavailable. I trust that you will address this matter promptly and provide the refund of [Amount] to my account as soon as possible.

Please confirm the receipt of this request and inform me about the next steps. I look forward to your prompt response.

Thank you for your attention to this matter.

Sincerely,

[Your Name]