

Telecom Service Technician Arrival Notice

Dear [Customer Name],

We would like to inform you that a technician from [Company Name] is scheduled to arrive at your location on [Date] between [Start Time] and [End Time] to provide the necessary services.

Please ensure that someone is available to grant access to the premises during this time. If you have any questions or need to reschedule, feel free to contact our customer service at [Customer Service Phone Number] or [Customer Service Email].

Thank you for choosing [Company Name]. We appreciate your cooperation.

Sincerely,

[Your Name]

[Your Position]

[Company Name]

[Company Phone Number]

[Company Email]