

Appointment Confirmation

Dear [Customer Name],

We are pleased to confirm your appointment for telecom service at your location.

Appointment Details

- **Date:** [Appointment Date]
- **Time:** [Appointment Time]
- **Service Type:** [Type of Service]
- **Technician Name:** [Technician Name]
- **Location:** [Customer Address]

Please ensure that someone is present at the scheduled time to assist the technician.

If you have any questions or need to reschedule, please contact us at [Customer Service Phone Number] or [Email Address].

Thank you for choosing [Telecom Company Name].

Sincerely,

[Your Name]

[Your Job Title]

[Telecom Company Name]