

Telecom Service Appointment Confirmation

Dear [Customer Name],

Thank you for choosing [Company Name] for your telecom services. We are pleased to confirm your appointment as follows:

- **Appointment Date:** [Date]
- **Appointment Time:** [Time]
- **Service Type:** [Service Description]
- **Technician:** [Technician Name]

Please ensure that someone is present at the address below during the scheduled time:

Service Address:
[Customer Address]

If you need to reschedule or have any questions, feel free to contact us at [Contact Number] or [Email Address].

Thank you for your trust in us. We look forward to serving you!

Sincerely,
[Your Name]
[Company Name]