

Notice of Temporary Service Interruption

Date: [Insert Date]

Dear [Community Name],

We are writing to inform you that there will be a temporary interruption of telecom services in your area due to [reason for interruption, e.g., scheduled maintenance, upgrades, etc.].

Interruption Details:

- **Date of Interruption:** [Insert Start Date] to [Insert End Date]
- **Time:** [Insert Start Time] to [Insert End Time]
- **Impacted Services:** [List of services affected]

We apologize for any inconvenience this may cause and appreciate your understanding as we work to improve our services. During this time, we will do our best to minimize the impact on your daily activities.

If you have any questions or need further assistance, please feel free to contact our customer service at [Customer Service Phone Number] or [Customer Service Email].

Thank you for your patience and support.

Sincerely,

[Your Name]
[Your Position]
[Company Name]
[Contact Information]