Telecom Service Exit Notification

Date: [Insert Date]

To,

[Customer's Name]

[Customer's Address]

[City, State, Zip Code]

Subject: Notification of Exit from Telecom Services

Dear [Customer's Name],

We regret to inform you that due to [reason for exit, e.g., changes in company policy, service discontinuation], we will be exiting from our telecom services effective [exit date]. We appreciate the time you have spent with us and value your patronage.

We encourage you to [action, e.g., transfer your service, switch to another plan] to minimize any disruption to your telecommunications needs. Our team is here to assist you during this transition.

If you have any questions or require further assistance, please do not hesitate to contact us at [contact number] or [email address].

Thank you for your understanding.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, Zip Code]

[Phone Number]

[Email Address]