

# Important Announcement: Closure of Telecom Services

Dear Valued Customer,

We regret to inform you that due to unforeseen circumstances, we will be discontinuing our telecom services effective [Closure Date]. This decision was not taken lightly and comes as a result of [brief reason for the closure].

We understand that this may cause inconvenience, and we are committed to ensuring a smooth transition. We recommend that you take the following steps:

- Backup any critical data and contacts.
- Consider alternative service providers for your telecommunications needs.
- Contact our customer service team for any questions related to your account.

Thank you for your understanding and support throughout our service period. We appreciate the trust you placed in us.

Sincerely,

[Your Company's Name]

[Your Company's Contact Information]