

Telecommunications Contract Extension Offer

Date: [Insert Date]

To: [Customer Name]

[Customer Address]

[City, State, ZIP Code]

Dear [Customer Name],

We hope this message finds you well. We are writing to discuss the upcoming expiration of your current telecommunications contract with [Company Name], which is set to expire on [Expiration Date].

In recognition of your loyalty and our commitment to providing you with top-notch services, we are pleased to offer you an extension of your existing contract under the following terms:

- **Extended Term:** [New Duration]
- **Monthly Rate:** [New Rate]
- **Services Included:** [List of Services]
- **Additional Benefits:** [List of Benefits]

By accepting this offer, you will continue to enjoy uninterrupted service and the benefits of being a valued customer of [Company Name]. To accept this offer, please sign and return the attached agreement by [Acceptance Deadline].

If you have any questions or would like to discuss this offer further, please do not hesitate to reach out to us at [Contact Information].

Thank you for choosing [Company Name]. We look forward to continuing our relationship with you.

Sincerely,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[City, State, ZIP Code]

[Contact Information]