

Telecom Billing Dispute for Service Outages

Your Name

Your Address
City, State, Zip Code
Email Address
Phone Number
Date: [Insert Date]

Customer Service Department

[Telecom Company Name]
[Company Address]
City, State, Zip Code

Subject: Billing Dispute for Service Outages

Dear Customer Service Team,

I am writing to formally dispute a charge on my recent bill (Account Number: [Insert Account Number]) due to service outages that occurred during the billing period of [Insert Billing Period].

During this time, I experienced [describe the nature of the outages, e.g., "intermittent service disruptions," "complete service loss," etc.], which significantly impacted my ability to utilize the services I am being charged for. I have attached documentation and records of the outages for your review.

Given the circumstances, I kindly request a review of my account and an adjustment to my bill reflecting the lack of service provided during these outages. I appreciate your attention to this matter and look forward to your prompt response.

Thank you for your assistance.

Sincerely,
[Your Name]