

Telecom Equipment Return Schedule

Date: [Insert Date]

Dear [Recipient's Name],

We hope this message finds you well. As part of our equipment return process, we would like to inform you of the scheduled dates for returning the telecom equipment:

Return Schedule:

- **Date:** [Insert Date 1] - [Insert Location/Details]
- **Date:** [Insert Date 2] - [Insert Location/Details]
- **Date:** [Insert Date 3] - [Insert Location/Details]

Please ensure that all equipment is packed securely and returned by the scheduled dates.

If you have any questions or require further assistance, feel free to contact us at [Insert Contact Information].

Thank you for your cooperation.

Sincerely,

[Your Name]

[Your Title]

[Your Company]