

Payment Deadline Reminder

Dear [Customer Name],

This is a friendly reminder that your payment for telecom services is due on [**Due Date**]. To avoid any interruption of service, please ensure that your payment is made by this date.

You can make your payment through the following methods:

- Online via our website
- Phone payment
- In-person at any of our locations

If you have already made the payment, please disregard this message. Thank you for being a valued customer.

For any questions or assistance, feel free to contact our customer service at [Customer Service Phone Number] or [Customer Service Email].

Sincerely,

[Your Company Name]

[Your Company Contact Information]