

Request for Activation of Telecom Services

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Your Email]

[Your Phone Number]

To,

Customer Service Department,

[Telecom Company Name]

[Company Address]

[City, State, Zip Code]

Subject: Request for Activation of Telecom Services

Dear Sir/Madam,

I hope this message finds you well. I am writing to formally request the activation of my telecom services associated with the account number [Your Account Number]. I have recently completed the necessary documentation and payment, and I kindly ask for your assistance in activating my services at the earliest convenience.

Details of the request are as follows:

- Account Holder Name: [Your Name]
- Service Type: [Type of Service - e.g., Mobile, Internet]
- Requested Activation Date: [Desired Date]

Thank you for your attention to this matter. I look forward to your prompt response confirming the activation of my services.

Sincerely,

[Your Name]