

Telecom Service Discontinuation Notice

Dear [Customer Name],

We are writing to inform you that due to [reason for discontinuation], we will be discontinuing your telecom service with us effective [date of discontinuation].

We appreciate your loyalty and thank you for being a valued customer. If you have any questions or need assistance, please contact our customer service team at [customer service phone number] or [customer service email].

We apologize for any inconvenience this may cause and thank you for your understanding.

Sincerely,

[Your Name]
[Your Job Title]
[Company Name]
[Contact Information]