

Registration Confirmation for Civic Engagement Symposium

Dear [Participant Name],

We are pleased to confirm your registration for the Civic Engagement Symposium scheduled for [Date] at [Location]. Your participation is crucial to fostering dialogue and inspiring action within our community.

Event Details:

- **Date:** [Date]
- **Time:** [Time]
- **Location:** [Venue Address]

Please be sure to arrive at least 30 minutes early for check-in and networking opportunities.

If you have any questions or need further assistance, feel free to contact us at [Email Address] or [Phone Number].

We look forward to your participation!

Sincerely,

[Your Name]

[Your Position]

[Organization Name]