

You're Invited to Our Holiday Party!

Dear [Guest's Name],

We are thrilled to invite you to our annual Holiday Party at [Hotel Name]!

Date: [Date]

Time: [Time]

Location: [Hotel Address]

Please RSVP by [RSVP Date] to [Contact Information].

We look forward to celebrating with you!

Warm regards,

[Your Name]

[Your Position]

[Hotel Name]