

Freelance Assignment Conclusion Letter

Date: _____

Client Name: _____

Client Address: _____

Dear [Client's Name],

I hope this message finds you well. I am writing to formally conclude our freelance assignment regarding [Project Title/Description], which we undertook on [Start Date].

During the course of this assignment, I have completed the following deliverables:

- [Deliverable 1]
- [Deliverable 2]
- [Deliverable 3]

I trust that the work provided meets your expectations and fulfills the objectives we discussed. Should you have any feedback or require further adjustments, please feel free to reach out.

Thank you for the opportunity to collaborate on this project. I hope to work with you again in the future.

Sincerely,

[Your Name]

[Your Contact Information]