

Team Bonding Retreat Details

Dear Team,

We are excited to announce our upcoming Team Bonding Retreat! Here are the details:

- **Date:** October 15-17, 2023
- **Location:** Mountain Lake Resort, 123 Nature Drive, Springfield
- **Agenda:**
 - Day 1: Arrival & Icebreaker Activities
 - Day 2: Team Workshops & Outdoor Adventure
 - Day 3: Reflection & Departure
- **Meals:** All meals will be provided, including a special BBQ dinner on Day 2.
- **Transportation:** Buses will depart from the office at 8 AM on Day 1.
- **Preparation:** Please bring comfortable clothing and any personal items you may need.

We look forward to bonding and creating great memories together!

Best regards,

The Retreat Planning Team