

# Gala Dinner Sponsorship Proposal

[Your Name]

[Your Position]

[Your Organization]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Date]

[Sponsor's Name]

[Sponsor's Position]

[Sponsor's Company]

[Sponsor's Address]

[City, State, Zip Code]

## **Subject: Sponsorship Proposal for the Upcoming Gala Dinner**

Dear [Sponsor's Name],

I hope this message finds you well. On behalf of [Your Organization], I am thrilled to extend an invitation for your esteemed company to partner with us as a sponsor for our upcoming Gala Dinner, scheduled for [Date] at [Location]. This event promises to be a remarkable evening, bringing together leaders, philanthropists, and community members for a worthy cause.

Your generous support will enable us to [briefly mention the purpose of the gala, e.g., "raise funds for our community outreach programs"]. We offer various sponsorship levels, each providing unique benefits to showcase your brand and demonstrate your commitment to our mission.

### **Sponsorship Levels:**

- Platinum Sponsor - \$[Amount]: [Benefits]
- Gold Sponsor - \$[Amount]: [Benefits]
- Silver Sponsor - \$[Amount]: [Benefits]

We would be honored to have [Sponsor's Company] as a key partner for this event. In addition to prominently displaying your company's logo throughout the evening, you will receive recognition in our event program and press releases.

Please feel free to reach out to me directly at [Your Phone Number] or [Your Email Address] if you have any questions or would like to discuss this opportunity further. Together, we can make a significant impact.

Thank you for considering this opportunity. We look forward to the possibility of working together.

Sincerely,

[Your Name]

[Your Position]

[Your Organization]