

Congratulations on Your New Position!

Dear [Candidate's Name],

We are thrilled to inform you that you have been selected for the position of [Job Title] at [Company Name]. Your impressive background and leadership capabilities stood out during the interview process, and we believe you will be an amazing addition to our team.

Your start date will be [Start Date], and we will be in touch shortly with further details regarding your onboarding process.

Once again, congratulations! We look forward to welcoming you aboard.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]