

Subject: Follow-Up on Candidate Referral

Dear [Alum's Name],

I hope this message finds you well. I wanted to follow up regarding the candidate referral I shared with you on [Date]. I believe [Candidate's Name] could be a great fit for the [Position Title] at [Company Name].

If you've had a chance to connect, I'd love to hear your thoughts. Additionally, if you need any further information about [Candidate's Name], please let me know.

Thank you for your time and support in helping our alumni network.

Best regards,

[Your Name]

[Your Position]

[Your Contact Information]