

# Temporary Staffing Proposal

Date: [Insert Date]

To: [Client's Name]

Company: [Client's Company]

Address: [Client's Address]

Dear [Client's Name],

We are pleased to submit our proposal for temporary staffing services tailored to meet your needs at [Client's Company]. Understanding the demands of your industry, we are committed to providing qualified personnel to help facilitate your operations effectively.

## Proposed Services

- Staffing for [specific roles or departments]
- Recruitment and screening of candidates
- Onboarding and training services
- 24/7 support and management

## Pricing Structure

We propose the following rates for our services:

- [Role 1]: [Rate]
- [Role 2]: [Rate]
- [Role 3]: [Rate]

## Timeline

Upon acceptance of this proposal, we can begin the staffing process immediately, with candidates ready to start by [Insert Date].

## Conclusion

We appreciate the opportunity to partner with [Client's Company] and are confident that our staffing solutions will add value to your organization. Please feel free to contact us at [Your Phone Number] or [Your Email] to discuss this proposal further.

Sincerely,

[Your Name]

[Your Position]

[Your Company]

[Your Address]