

Outsourced Staffing Proposal

Date: [Insert Date]

[Client's Name]

[Client's Position]

[Company Name]

[Company Address]

Dear [Client's Name],

We appreciate the opportunity to present our proposal for outsourced staffing solutions for [Client's Company Name]. Our goal is to provide you with highly qualified personnel that will meet your specific needs and contribute positively to your team's productivity.

Scope of Services

Our services include:

- Recruitment and Selection
- Payroll Management
- Compliance and Regulatory Support
- Performance Management

Proposed Staffing Model

We propose a staffing model that will involve:

1. Initial Consultation to understand your requirements
2. Job Description Development
3. Candidate Sourcing and Screening
4. Employee Onboarding and Training

Cost Structure

The estimated cost for our services is [Insert Cost]. This includes all recruitment, administrative fees, and necessary training programs.

Next Steps

If you find this proposal meets your needs, please feel free to contact us at [Your Phone Number] or [Your Email Address] to discuss it further. We look forward to the opportunity to work together.

Thank you for considering our proposal.

Sincerely,

[Your Name]

[Your Position]

[Your Company Name]

[Your Phone Number]

[Your Email Address]