

Internal Recruitment Update

Dear Team,

We are excited to share an update regarding our internal recruitment process. As you know, our organization is committed to fostering growth and development from within.

Here are the key points:

- **Positions Available:** [List of positions]
- **Application Deadline:** [Deadline date]
- **Interview Schedule:** [Interview dates]
- **Eligibility Criteria:** [Requirements]

We encourage all eligible employees to consider applying for these positions. This is a great opportunity to advance your career within our organization.

If you have any questions or need further information, please do not hesitate to reach out to the HR department.

Best Regards,

[Your Name]
[Your Position]