

Proposal for Altered Job Criteria

Date: [Insert Date]

To: [Recipient's Name]

Title: [Recipient's Title]

Company: [Company Name]

Address: [Company Address]

Dear [Recipient's Name],

I am writing to propose a revision of the current job criteria for the [Job Title/Position] role within our organization. After careful consideration and assessment of the evolving demands of our industry, I believe that adjusting these criteria will enhance our recruitment process and align better with our organizational goals.

The current job criteria include [Briefly outline current criteria]. While these were suitable in the past, I suggest we consider the following alterations:

- [Proposed Criterion 1]
- [Proposed Criterion 2]
- [Proposed Criterion 3]

I believe that these changes will not only broaden our candidate pool but also bring in individuals who possess the skills and adaptability necessary to succeed in this evolving environment.

I would appreciate the opportunity to discuss this proposal in more detail and explore how we can implement these changes effectively.

Thank you for considering this proposal. I look forward to your feedback.

Sincerely,

[Your Name]

[Your Title]

[Your Company]

[Your Contact Information]