

# Job Offer: Project-Based Contractor Position

Date: [Insert Date]

To: [Contractor's Name]

Address: [Contractor's Address]

Dear [Contractor's Name],

We are pleased to offer you a position as a Project-Based Contractor at [Company Name]. We believe that your skills and experience will be a valuable addition to our team.

## Position Details:

- **Project Title:** [Project Title]
- **Start Date:** [Start Date]
- **End Date:** [End Date]
- **Compensation:** [Compensation Details]
- **Responsibilities:** [Brief Description of Responsibilities]

Please confirm your acceptance of this offer by signing and returning this letter by [Acceptance Deadline]. If you have any questions, feel free to reach out to me directly at [Your Contact Information].

We are excited to have you on board and look forward to a successful project together.

Best regards,

[Your Name]

[Your Title]

[Company Name]

[Company Address]

[Contact Information]