

Independent Contractor Offer Letter

Date: [Insert Date]

[Contractor's Name]

[Contractor's Address]

[City, State, Zip Code]

Dear [Contractor's Name],

We are pleased to offer you a position as an independent contractor with [Your Company's Name]. Your skills and expertise are a perfect match for our needs.

Scope of Work: [Describe the scope of work and responsibilities]

Compensation: You will be compensated at a rate of [Insert Rate] per [hour/project/task]. Payments will be made [insert payment schedule].

Contract Duration: This agreement will commence on [Start Date] and will continue until [End Date/Condition for termination].

Confidentiality: You agree to maintain confidentiality regarding any proprietary information shared during the course of your engagement.

If you agree to the terms outlined above, please sign and return this letter by [Insert Deadline].

We look forward to working with you.

Sincerely,

[Your Name]

[Your Title]

[Your Company's Name]

[Your Contact Information]

Approved by:

[Contractor's Name]

Date: _____