

Confidentiality Agreement

Date: _____

Employee Name: _____

Position: _____

This Confidentiality Agreement ("Agreement") is made between [Company Name], located at [Company Address] ("Company"), and the employee named above ("Employee").

1. **Confidential Information:** For purposes of this Agreement, "Confidential Information" includes all information disclosed by the Company to the Employee, either directly or indirectly, in writing, orally, or by inspection, that is designated as proprietary or confidential, or that reasonably should be understood to be confidential.

2. **Obligations:** The Employee agrees to:

- Keep all Confidential Information strictly confidential.
- Not disclose any Confidential Information to any third party without prior written consent from the Company.
- Use the Confidential Information solely for the purpose of performing job duties.

3. **Termination:** The obligations of confidentiality shall survive the termination of employment with the Company.

IN WITNESS WHEREOF, the parties have executed this Confidentiality Agreement as of the date first above written.

[Employee Signature]

[Company Representative Signature]