

# Confidentiality Agreement

Date: [Insert Date]

Between:

**[Your Company Name]**  
[Your Company Address]  
[City, State, ZIP Code]  
[Email Address]

And:

**[Client's Name]**  
[Client's Address]  
[City, State, ZIP Code]  
[Email Address]

## 1. Purpose

The purpose of this Agreement is to protect the confidentiality of the information exchanged between the parties during their engagement.

## 2. Definition of Confidential Information

Confidential Information refers to any data or information that is proprietary to either party, disclosed in written or oral form.

## 3. Obligations

Both parties agree to maintain the confidentiality of the information and will not disclose it to any third party without prior written consent.

## 4. Duration

This Agreement shall remain in effect for a period of [number of years] years from the date of signing.

## 5. Governing Law

This Agreement shall be governed by the laws of [State/Country].

## 6. Signatures

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[Your Name]  
[Your Title]  
[Your Company Name]

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[Client's Name]  
[Client's Title]  
[Client's Company Name]

By signing this Agreement, both parties acknowledge that they understand and agree to the terms set forth herein.