

# Candidate Interview Panel Member Introductions

Date: [Insert Date]

Dear [Candidate's Name],

We are pleased to welcome you for your interview for the [Position Title] on [Interview Date]. To help you get to know your interview panel, please find below the introductions of each panel member.

## Panel Members:

- **Name:** [Panel Member 1 Name]  
**Position:** [Panel Member 1 Position]  
**Background:** [Brief Background or Role Description]
- **Name:** [Panel Member 2 Name]  
**Position:** [Panel Member 2 Position]  
**Background:** [Brief Background or Role Description]
- **Name:** [Panel Member 3 Name]  
**Position:** [Panel Member 3 Position]  
**Background:** [Brief Background or Role Description]

We look forward to your interview and will be excited to learn more about your experiences and qualifications.

Best regards,

[Your Name]  
[Your Position]  
[Your Company]