

Panel Introduction for Job Interview

Dear [Candidate's Name],

We are pleased to inform you that you have been selected to interview for the [Job Title] position at [Company Name]. Your interview is scheduled for [Date] at [Time].

The interview panel will consist of the following members:

- **[Panel Member 1 Name]**, [Job Title] - [short description or role in the company]
- **[Panel Member 2 Name]**, [Job Title] - [short description or role in the company]
- **[Panel Member 3 Name]**, [Job Title] - [short description or role in the company]

Please prepare to discuss your qualifications and experiences relevant to the role. We look forward to meeting you.

Best regards,

[Your Name]

[Your Job Title]

[Company Name]

[Contact Information]