

# Employment Gap Due to Volunteering Experiences

Date: [Insert Date]

[Your Name]

[Your Address]

[City, State, Zip Code]

[Email Address]

[Phone Number]

[Employer's Name]

[Company's Name]

[Company's Address]

[City, State, Zip Code]

Dear [Employer's Name],

I hope this letter finds you well. I am writing to address a gap in my employment history during the period of [start date] to [end date]. During this time, I dedicated my efforts to volunteer work with [Organization Name], where I was involved in [brief description of your role and responsibilities].

This experience not only enhanced my skills in [specific skills], but also allowed me to contribute meaningfully to my community. I believe that the lessons learned and the skills acquired during this period have prepared me to add value to your team.

Thank you for considering my application. I look forward to the opportunity to discuss how my volunteering experiences can benefit [Company's Name].

Sincerely,

[Your Name]