

Reference List Submission

Date: [Insert Date]

To Whom It May Concern,

I am writing to submit my reference list as part of my application for the [Job Title] position at [Company Name]. I believe the following individuals can provide valuable insights into my skills and experiences:

- **[Reference Name]**
Position: [Reference Position]
Company: [Reference Company]
Phone: [Reference Phone Number]
Email: [Reference Email Address]
- **[Reference Name]**
Position: [Reference Position]
Company: [Reference Company]
Phone: [Reference Phone Number]
Email: [Reference Email Address]
- **[Reference Name]**
Position: [Reference Position]
Company: [Reference Company]
Phone: [Reference Phone Number]
Email: [Reference Email Address]

Thank you for considering my application. Please feel free to contact me or my references if you need any further information.

Sincerely,

[Your Name]
[Your Address]
[Your Phone Number]
[Your Email Address]